



**NORTHUMBERLAND INSHORE FISHERIES  
AND CONSERVATION AUTHORITY**

**JOB SPECIFICATION**

**Job Title:** Marine Engineer/Crew

The Northumberland Inshore Fisheries and Conservation Authority (NIFCA) are pleased to confirm an exciting opportunity for the right person to join the Authority as a **Marine Engineer/Crew**. The successful applicant will work in a dual role, acting primarily as the Authority's marine engineer as well as a member of crew on any of the Authority's patrol vessels. The successful applicant will join a small, professional team of Officers responsible for the management of marine fisheries resources and conservation within the Authority's District both at sea and on land.

**Location:**

The NIFCA office is located in Blyth, Northumberland, employing 8 full-time and 2 part-time IFCOs. The Authority also has 1 full-time and 3 part-time office staff.

The workplace for this position is set across the NIFCA office in Blyth and the locations of the Authority patrol vessels.

**About the IFCA and NIFCA District:**

The Northumberland IFCA is a public sector organisation, one of ten IFCAs around the coastline of England, with a responsibility for the management of inshore fisheries in the Authority district and following the national IFCA Vision: -

*"IFCAs will lead, champion and manage a sustainable marine environment and inshore fisheries, by successfully securing the right balance between social, environmental and economic benefits to ensure healthy seas, sustainable fisheries and a viable industry".*

The Authority's district extends from its southern boundary at the midpoint of the River Tyne to the English/Scottish border in the north, 6 nautical miles out to sea and all rivers and estuaries to the Normal Tidal Limit (NTL). These coastal waters contain a rich variety of marine life and important commercial and recreational fisheries. These fisheries are of considerable economic importance to the coastal communities.

**About the Job:**

This is a unique position within the Authority in which the successful applicant will work in a dual role. The successful applicant will be the Authority's **Marine Engineer** who will also carry out the regular duties of a **Patrol Vessel Crew Member** (more details below). The working hours will be 37 hrs per week which will be flexible

- no overtime payments are paid, however time in lieu is received. The starting annual leave entitlement for this post is 25 days per year plus Bank Holidays.

**Marine Engineer:**

The main responsibility of this role is the maintenance of the Authority's vessels comprising the Patrol Vessel 'St Aidan' a 16m catamaran and the Authority rigid inflatable boats

(RIBs), (9.5 metre cabin “Robert Arckless MBE” RIB and 5.3 metre RIB “TT St Aidan”). Reporting to the lead Enforcement IFCO , the successful applicant will routinely service the NIFCA vessels engines and equipment and will be able to identify (and where possible repair) occurring faults. They will liaise with local suppliers to locate and purchase any required parts/equipment to ensure the continued maintenance and operation of the NIFCA vessels and, where necessary, will work with manufacturers to repair faults which require specialised support. The Marine Engineer will regularly report both verbally and in writing to the Chief IFCO and Authority members regarding the ongoing condition of all vessels.

**PV Crew Member:**

All NIFCA Officers are expected to crew the Authority’s vessels as well as operate deck machinery when carrying out the functions of the Authority. This is a physical role, the successful applicant will be capable of operating in challenging conditions; they must also be willing to work a varied work pattern from Monday to Sunday, in line with the needs of the Authority, including some unsociable hours and weekends. Employment will be offered to the successful applicant subject to satisfactorily passing a medical examination and BPSS security check.

The successful applicant will receive regular training suitable to the job and will be paid expenses/ allowances according to the National Joint Council for Local Authorities. Applicants will have the option of joining the Local Government Pension Scheme.

**About the Person:**

**The successful applicant will have:**

- Marine engineering knowledge with experience in a work boat role including MCA Approved Engine Course Part 1 and 2 or equivalent as a minimum.
- Nautical experience
- Full driving license and vehicle
- Strong communication skills
- Good IT, literacy and numeracy skills

**It would be desirable for the applicant to have:**

- Experience in maintaining small work boats
- Knowledge of outboard engines and vessel hydraulic and electrical systems
- STCW safety certificates
- Knowledge of the local inshore fishing industry
- Knowledge of MCA workboat code
- RYA powerboat level 2 or equivalent

**Overview of Post:**

To ensure continued maintenance of all the Authority’s vessels AND to crew any of the NIFCA vessels to assist in the policing of the inshore fishery throughout the Authority’s jurisdiction.

If offered the post, the successful applicant will be expected to:

1. Act in a professional and competent manner at all times.
2. Act as the first point of call to all NIFCA Officers and Members for information regarding vessel maintenance and repairs.

3. To routinely service the Authority's vessels, identify through regular inspections (and where possible repair) any arising faults. To liaise with manufacturers/suppliers where required to ensure the continued upkeep of vessels.
4. Work as a crewmember on the Authority's patrol vessels when required and fully support all related activities.
5. Actively become a trusted member of the crew on-board the Authority's Rigid Inflatable Boats (RIB) achieving and maintaining the required level of training and competence to safely carryout duties at sea.
6. Be available at short notice to assist and support other officer's, work weekends and Bank Holidays when required.
7. Support the operations of the Authority in it's at sea operation.
8. Actively engage with commercial and recreational fishers, stakeholders and the public.
9. Accurately collect and record data and compile reports as necessary.
10. Keep a diary and any such other books as the Authority may require, or as senior management so directs.
11. Provide regular oral and written reports to the Authority's senior management and feed into the monthly reporting regime in a timely, accurate and appropriate manner in line with monthly deadlines.
12. Actively engage and integrate on an operational level with all other NIFCA officers, on a daily basis.
13. Actively engage with all partner organisations including Marine Management Organisation (MMO), Environment Agency (EA), Natural England (NE), Police, and many more as directed by the Chief IFCO .
14. Attending meetings of the said Authority when so instructed.
15. Display and maintain a high level of professionalism when representing the Authority at events, meetings, training and working groups.
16. Actively support the NIFCA Environmental Team in the delivery of the Authority's stock monitoring and survey programmes including quayside and intertidal surveys, data collection and any other duties required.

**Further Information:**

The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility.

The Health and Safety at Work Act, 1974 and other associated legislation places responsibilities for Health and Safety on all employees. Therefore, it is the post holder's responsibility to take reasonable care of the Health and Safety and Welfare of him/herself and other employees in accordance with legislation and the Authority Health and Safety Policy.

The above duties may involve having access to information of a confidential nature which may be covered by the Data Protection Act (and in line with GDPR), and by Part 1 of Schedule 12A to the Local Government Act, 1972. Confidentiality must be maintained at all times.

The post holder must also always maintain strict confidentiality relating to the handling and disclosure of all data and information held by the Authority.

The post holder must not make any reference to the Authority, its members or its member Authorities or anyone employed by the Authority on any social media site unless express permission has been granted by the Chief IFCO.